



BOARD OF HEALTH SPECIAL MEETING
MARCH MEETING MINUTES
April 15, 2019

LOVE LIFE. LIVE HEALTHY

Board Members Present

Martha Mooney, DVM – (MM) Shad Gallogly (SG)
Holly Trainer RPh (HT) Grant Galbraith, MD – (GG)
Glenn W. Bragg

Management Present:

Pamela Butler, MPH

Staff Present:

Jill Thompson

Guests Present:

Dixie Shinaberry Pat Davies
Lynn Shinaberry Alberta Stojkovic

1.0 The meeting was called to order beginning at 6:04 P.M.

1.1 A quorum of board members were present

2.0 INTRODUCTIONS AND WELCOME

3.0 MARCH 27, 2019 SPECIAL MEETING AGENDA ADDITIONS / CHANGES

Letter of Intent - added

4.0 SPECIAL MEETING AGENDA

4.1 ACCEPTANCE OF AGENDA AS AMENDED ABOVE

Motion by Grant Galbraith Second by Shad Gallogly Abstentions NONE

Bragg Y Mooney Y Gallogly Y Polzin Y Galbraith Y

All Ayes - Motion passed

5.0 FINANCIALS

5.1 DISCUSSION OF BUDGET AND BUILDING COSTS

How to add / squeeze \$72,000 additional monies in the 2019 budget. \$15,000 was already in the budget. Some changes that have taken place.

- 1) Collecting more in fees
- 2) Food program increased in dollars
- 3) Sanitariums are not paid out of EH funding streams
- 4) Rural health grant – paid \$6500 for Internet & phone services – which is \$1600 in savings
- 5) Copiers – lease is up – potential to decrease costs

Potential ways to cut budget include:

- 1) Decrease amount of vaccine purchased - \$90,000 budgeted for 2019 and could decrease to \$70,000
- 2) Decrease trainings and travel
- 3) Decrease mileage costs
- 4) School contracts – collecting more return for services as compared to past years

\$218,000 of carry over based on expenses

If pay \$72,000 this year, then cash balances / revenue projected at end of 2019 to be about \$162,000.

\$72,000 – how can it be apportioned. Estimates – not approved yet.

Budget Commission (county auditor, county treasurer, and county prosecutor) – to meet with MCHD on April 01, 2019

PUBLIC PARTICIPATION

Reminder: If you wish to address the Board of Health, please fill out the Public Participation Form (webpage: <http://www.morrowcountyhealth.org/about-us/board-of-health/>).

Deadline for form submission is the Thursday immediately prior to the scheduled Board meeting, no later than 5:00 pm.

As of March 25, 2019 at 5:00 PM, **No One** has asked to attend the meeting and speak to the Board of Health.

Cost allocation reports – have not been paid since current health commissioner. Does not appear to have been paid in the past. Cost allocation pays a portion of the auditor, treasurer, prosecutor, maintenance, etc.

The unit cost per square feet for this building is about \$11.63 sq. ft based on the Maximus Report, which lags about 2 years.

Based on plan of space MCHD has about 4626 sq ft which is \$18,000 in cost allocation and if multiply the \$11.64 X 4626 sq ft – the total amount would be \$71,800.

GG suggested to consider amortization of the \$72,000 over 3 years based on 20% for first year, 40% for the second and third years. GWB agreed with it.

BOH to create a Memorandum of Agreement (MOA) between board of health and county commissioners for space and payment.

After much discussion, it was decided that the request to the budge commission and to the townships would be a tot al of \$55,000 for this coming year.

Motion by Shad Gallogly Second by Grant Galbraith Abstentions NONE

All Ayes – Motion pass

Reminder: PUBLIC PARTICIPATION FOR THE APPROVAL AND ADOPTION OF THE 2019 SEWAGE FEES AS REQUIRED BY OHIO REVISED CODE.

5.0 MEETING ADJOURNED 7:45 P.M.

Motion by Grant Galbraith Second by Holly Trainer Abstentions NONE

All Ayes – Motion passed