



LOVE LIFE. LIVE HEALTHY

**BOARD OF HEALTH MEETING
APRIL MEETING MINUTES
May 20, 2019**

Board Members Present

Martha Mooney, DVM – (MM) Shad Gallogly – (SG)
Holly Trainer – (HT) Grant Galbraith, MD – (GG)
Glenn W. Bragg – (GB)

Management Present:

Pamela Butler, MPH
Stephanie Bragg, Asst. HC/Director of Nursing

Staff Present:

Karrie Hursey Jill Thompson
Aaron Decker, EH Director

Guests Present:

Lynn Shinaberry Charles Howland, Prosecutor Randy Kirk Angie (Westfield Twp.)
Sharon Kirk Kayla Kirk Joe Dryer

1.0 The meeting was called to order beginning at **6:05 P.M.**

1.1 A quorum of board members were present

2.0 STANDING AGENDA ITEMS

2.1 INTRODUCTIONS AND WELCOME

Inviting and reminding everyone to sign in

2.2 APPROVAL OF MARCH 18, 2019 MEETING MINUTES

Motion by Glenn W. Bragg Second by Grant Galbraith Abstentions HT

Bragg Y Mooney Y Gallogly Y Trainer -- Galbraith Y

All Ayes - Motion passed

Holly Trainer was not at the March meeting and felt that she could not vote.

2.3 APPROVAL OF MARCH 27, 2019 SPECIAL MEETING MINUTES

Motion by Holly Trainer Second by Shad Gallogly Abstentions NONE

Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Motion passed

2.4 APPROVAL OF APRIL 15, 2019 AGENDA WITH CHANGE/EDIT OF 5.2.2

Approval of the April agenda with addition of a change/revision to page 4 of the draft April agenda. The motion was a change to the vertical separation policy from 12 to 6 for

HSTS new systems and will be numbered 5.2.2. Aaron Decker spoke to this and gave reasons as to why it was important and needed to be completed.

Motion by Grant Galbraith Second by Shad Gallogly Abstentions NONE

Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Motion passed

2.4 APPROVAL OF MAY 20, 2019 AGENDA (with changes as noted below)

A. Edits to agenda (additions, deletions or movement of agenda items)

1. Addition to the agenda
2. Deleted - BOH training for March 2019
3. Change - the numbering under agenda items #5
4. Addition to agenda of Resolution #2019-019-EH: Approve and Adopt the Household Sewage Treatment System Variance Policy (OAC 3701-29-22)

Motion by Grant Galbraith Second by Shad Gallogly Abstentions NONE

Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Motion passed

2.5 FINANCIALS

A. Motion to INCREASE Appropriations - NOT APPLICABLE - NO CHANGES

B. Motion to APPROVE the Monthly Financials as presented.

Refer to the documents presented

Motion by Holly Trainer Second by Grant Galbraith Abstentions NONE

Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Motion passed

FYI - Financials are being put on the BOH Insight webpage for review prior to the meeting.

\$15,000 included in the financials to pay for the 2018 funding (building contribution) to the county commissioners

\$900.00 paid for the required annual Auditor of State report (AKA Hinkle Report)

2nd Payment to HCNO for the community health assessment in the process of being completed

2nd installment for the LLC

Vaccine purchased with discounts

D. Motion to Approve Payments. NOT APPLICABLE - NO CHANGES

2.6 CONTRACTS / MOUS

Motion to Approve: The Collaboration Agreement with the Drug and Alcohol Awareness and Prevention (DAAP) group to collaborate on a data hub in contract with Live Stories from April 2019 through April 2020. Other agencies that are part of the collaboration will be supportive and provide data and assistance.

Motion by Grant Galbraith Second by Shad Gallogly Abstentions NONE
Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y
All Ayes - Motion passed

2.7 PERSONNEL

MOTION TO APPROVE: Motion to Approve and Accept: Jocelyn Fykes' resignation as the Emergency Preparedness Planner from Morrow County Health District effective May 10, 2019.

Motion by Shad Gallogly Second by Holly Trainer Abstentions NONE
Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y
All Ayes - Motion passed

Ms. Fykes will complete all deliverables for the current PHEP grant that ends June 30, 2019 prior to her leaving the agency.

Stephanie Bragg discussed the reasons why Ms. Fykes decided to leave her position - one of which is the Ohio Department of Health and its treatment of individuals.

3.0 PUBLIC PARTICIPATION

Reminder: If you wish to address the Board of Health, please fill out the Public Participation Form (webpage: <http://www.morrowcountyhealth.org/about-us/board-of-health/>) and mail, email or fax to (419) 946-6807. **Note:** The form is being re-designed so that it will be able to be submitted electronically. Currently, this feature is not active.

NOTE: Deadline for form submission is the Thursday immediately prior to the scheduled Board meeting, no later than 5:00 pm.

As of April 11, 2019 at 5:00 PM, **NO ONE** asked to attend the meeting and speak to the Board of Health.

REASON TO GO INTO EXECUTIVE SESSION:

I, Grant Galbraith, make a motion to go into executive session to consider the employment, dismissal, discipline, or demotion, of a public employee.

Person(s) Requested to Attend Executive Session: Health Commissioner – Pamela Butler and the Kirk Family (Sharon, Kayla and Randy) and Charles Howland, county prosecutor

Motion to go into Executive Session: Time 6:00 PM **Roll Call Vote Called**

The Health Commissioner asked for a voice vote by each board of health member and recorded each response below to move into executive session.

Motion by Shad Gallogly Second by Holly Trainer Abstentions NONE
Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y
All Ayes - Motion passed

Motion to return from Executive Session: Time 6:45 PM **Roll Call Vote Called**

The Health Commissioner asked for a voice vote by each board of health member and recorded each response below to move out of executive session into regular session.

Motion by Grant Galbraith Second by Shad Gallogly Abstentions NONE
Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y
All Ayes - Motion passed

RETURN FROM EXECUTIVE SESSION

Open Discussion Regarding the Renergy Site in Westfield Twp.

6:52 pm - Mr. Howland was asked to comment about rules and regulations regarding the Renergy Site. He wrote on the white board:

Health District -----	
EPA -----	These overlap and are under separate sets of laws
West Field zoning -----	Statutes clash
Feds involved? -----	

1192 AG opinion says that it is not local Health Department; Mr. Howland says that he has to chase each and every opinions; Mr. Howland not convinced. If hazardous waste site then EPA. EPA says not hazardous site. He is working 10-15 hours per week at the prosecutors.

Angie - talks about the noise level - every hour - every night - wakes everyone up and shakes the house.

EPA does not control noise (1978)

Joe Dwyer, Westfield Trustee, had called the health department regarding a complaint about Renergy (smell and noise issues). There have been multiple complaints from others. Purpose - who do they tell this problem/issue with Renergy to - is it the health department, the EPA, the county, etc.?

What is the trustees' role in this problem? What is the Health Department's role in this issue?

Charles Howland, prosecutor, spoke about what roles/responsibilities of each have and what possible can be done to abate the nuisance. Mr. Howland states that a 1992 Attorney General’s opinion says that the Health Department does not have control over it. OEPA (federal government) - hazardous waste site - OEPA controls, OEPA says that it is not hazardous. Westfield township says that OEPA stated that they can’t do noise issues.

Property owners said that the noise level concerns them. It rattles their homes. Someone stated that they should call the sheriff.

Joe wants to know what he should say when he complains. Mr. Howland said to contact the OEPA.

Discussion about the noise - suggested that locals pass ordinance regarding noise. As to authority for local health department - Mr. Howland will let us know.

The health department will be doing monitoring activities at multiple points by recording time, temperature, smell, noise, etc. and recording this for follow up. Aaron Decker, EH Director, said that a call log is being put into place. Every morning - doing monitoring - taking and recording data.

Give the monitoring sheet so that home owners can monitor as well.

4.0 TRAINING ON PUBLIC HEALTH

STEPHANIE BRAGG

Board of Health Education/training

Sec. 3701.342 (G) Annual completion of two hours of continuing education by each member of a board of health. The minimum standards shall provide that continuing education credits shall pertain to ethics, public health principles, and a member's responsibilities. Credits may be earned in these topics at pertinent presentations that may occur during regularly scheduled board meetings throughout the calendar year or at other programs available for continuing education credit. The director of health may assist local boards of health of general and city health districts in coordinating approved continuing education programs sponsored by health care licensing boards, commissions or associations. The minimum standards also shall provide that continuing education credits earned for the purpose of license renewal or certification by licensed health professionals serving on boards of health may be counted to fulfill the two-hour continuing education requirement.

Topic for Discussion: *Not Applicable - Deleted for this month*

5.0 AGENCY ACTION ITEMS

5.1 Administrative (Agency) Resolutions

Pamela Butler

5.1.1 RESOLUTION #2019-021-ADM: Resolution to Adopt and Approve the Memorandum of Agreement (MOA) between Morrow County Commissioners and Morrow County Board of Health.

This agreement will be a three (3) year between the Morrow County Commissioners and the Morrow County Board of Health so that MCHD can be housed in the current space of the Community Services Building and pay (contribution) of \$72,000 per year.

Resolution by Grant Galbraith Second by Holly Trainer Abstentions NONE
Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Resolution passed

Charles Howland, county prosecutor, stated that he has been asked for a legal opinion from the auditor ‘if it is legal for the health district to pay for space and to ask the budget commission to allow for this to take place for assistance to make payment in the

upcoming year since the townships and villages will be asked to assist with payment monies.

5.2.1 RESOLUTION #2017-020-EH: RESOLUTION TO APPROVE AND ADOPT THE SUBDIVISIONS AND NEW LOTS POLICY.

The purpose of this policy is to create a standardized process for rules/actions described in OAC 3701-29-08.

Resolution by Holly Trainer Second by Grant Galbraith Abstentions NONE

Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Resolution passed

5.2.2 APPROVE AND ADOPT THE CHANGE IN THE VERTICAL SEPARATION POLICY

The purpose of the change to this policy is to revise the vertical separation from 12 to 6 for new systems. No other change will be done to the policy.

Resolution by Grant Galbraith Second by Holly Trainer Abstentions 2

Bragg ABSTAIN Mooney Y Gallogly ABSTAIN Trainer Y Galbraith Y

Ayes - Motion passed

Aaron Decker, EH Director, discussed the reasons behind the change. There would be 6" above seasonal water table.

GB discussed what to put in. Can aeration still be put in if the clients want it?

5.3 Nursing Resolutions

Stephanie Bragg

5.3.1 RESOLUTION #2019-021-NURS: RESOLUTION TO APPROVE AND ADOPT THE CONTRACT WITH UNION HEALTH DISTRICT FOR THE *GET VACCINATED OHIO (GVO)*.

The purpose of this is to approve the contract to provide immunizations by Union County Health District under the direction and responsibility by Morrow County Health District. This grant has been done in the past but with Union County being the lead agency.

Resolution by Shad Gallogly Second by Holly Trainer Abstentions NONE

Bragg Y Mooney Y Gallogly Y Trainer Y Galbraith Y

All Ayes - Motion passed

6.0 ADDITIONAL OR MISCELLANEOUS ACTION ITEMS - NOT APPLICABLE

7.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

a. Environmental Health Division

Aaron Decker

- *Refer to Updated documents*
- *Appointee to the DKMM committee (solid waste district)*

Refer to Sewage Program Updates

