



BOARD OF HEALTH MEETING

AGENDA
 March 16, 2020

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

- 2.1. **Introductions and Welcome**
- 2.2. **MOTION TO APPROVE: February 10, 2020 Meeting Minutes**

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

2.3. MOTION TO APPROVE: March 16, 2020 Agenda

- 2.3.1. Additions to agenda
 - XXX
- 2.3.2. Deletions to agenda
 - XXX
- 2.3.3. Changes to agenda
 - XXX
- 2.3.4. Addition of Resolutions
 - XXX

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.0 RESOLUTION TO CONVENE INTO EXECUTIVE SESSION IN ACCORDANCE WITH OHIO REVISED CODE SECTION 121.22(G)(3) TO CONFERENCE WITH AN ATTORNEY FOR THE PUBLIC BODY

CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMEDIATE COURT ACTION.

WHEREAS, the Board of Health needs to confer with an attorney for the Board concerning disputes that are the subject of pending or imminent court action.

Now, therefore, upon motion of Board Member _____, and second by Board Member _____;

BE IT RESOLVED BY THE MORROW COUNTY BOARD OF HEALTH, BOARD MEMBERS; That the Board of Health convene into Executive Session in accordance with Ohio revised Code Section 121.22(G)(3) to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending an imminent court action.

Non-BOH members requested to attend Executive Session: _____

Motion to ENTER Executive Session at: _____ **p.m.** – *Roll Call Vote*

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Motion to RETURN FROM Executive Session at: _____ **p.m.** – *Roll Call Vote*

Motion by: _____ **Seconded by:** _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to RETURN FROM Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.0 FINANCIALS

4.1. MOTION TO: Increase Appropriations

4.1.1. Motion to increase appropriations in the amount of \$4,811.85 from the unappropriated monies to the “Remit to Political Entity” line item.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.2. MOTION TO APPROVE: The Monthly Financials as presented

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.0 ACTION ITEMS

5.1. RESOLUTION# 2020-006-ADM: Agreement between Eastman & Smith, LTD., and Morrow County Board of Health. This resolution renews the agreement for Eastman & Smith LTD to provide legal assistance for the BOH in matters related to litigation with Brian Benick.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.2. MOTION TO APPROVE: Contract for Nurse Practitioner Services. This contract between the BOH and Tracie Bakewell, NP to provide nurse practitioner services for the Reproductive Health and Wellness Program. This contract is a renewal of the current contract, and will expire on March 31, 2021.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.3. MOTION TO APPROVE: Contract for Public Health Nursing Services. This contract is between the BOH and Kelly Worstell, RN, BSN to provide public health nursing services. She will serve as a contracted, part-time, unclassified employee. Her hours will not exceed 150 hours per month, unless extenuating circumstances occur. This contract will begin July1, 2020, and run through June 30, 2021.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.4. MOTION TO APPROVE: CHIP Project Coordinator Services. This agreement is between the BOH and the Hospital Council of Northwest Ohio (HCNO) to provide project coordinator services for the Morrow County Community Health Improvement Plan. This will allow HCNO to lead and facilitate the activities surrounding the CHIP process that is required for Accreditation. The total cost for this contract will be \$10,000.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.5. MOTION TO APPROVE: Hiring of a Part-Time Sanitarian-in-Training. In November 2019, the BOH made the resolution (2019-054-EH) to post and hire for a part-time Sanitarian-in-training. We had an applicant who came into MCHD to express interest in the position, and who subsequently applied for and obtained her SIT registration. As such, we propose hiring Victoria Miller to work as an SIT for 24 hours per week.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.6. MOTION REGARDING: The BOH’s Interpretation of “Routinely Change Location,” When Applied to Mobile Food Service Operations. It is a requirement for mobile Food Service Operations (FSOs) to change location at least every 40 days; however, procedure for moving locations is left open to Board of Health interpretation as licensor. When

discussing the issue with Joe Harrod, Environmental Health Director at Richland Public Health (RPH), he advised that RPH does allow mobile units to be moved from the premises where they operated, only to come right back to the same location. Although we don't necessarily want to have the same type of operation here just because RPH and others are already doing so, we hope that this will provide a frame of reference for the Board to decide on their own interpretation.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

- 5.7. MOTION REGARDING: Membership to the Ohio Association of the Boards of Health.**
 The BOH joined the OABH in 2013. Dues are \$215.00 per year, and the informational DVD is \$50.00 per year. The membership is currently lapsed as we have been unable to obtain a W9 form that the Auditor's office requires from vendors.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

- 5.8. MOTION TO ACCEPT: MCHD Annual Report.** Please see the 2019 Annual Report included in your packet.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

6.0 PUBLIC PARTICIPATION

- 6.1.** If you wish to address the Board of Health, please fill out the Public Participation Form located at: <http://www.morrowcountyhealth.org/about-us/board-of-health/> and send to the Morrow County Health District office. The deadline for form submission is the 5:00 pm on the Thursday immediately prior to the scheduled Board meeting.

As of **March 12, 2020, NO ONE** has requested to address the Board at this meeting.

7.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

7.1. Health Commissioner

Stephanie Bragg

7.1.1. Emergency Response

- COVID-19 Activities

7.1.2. Agency Updates

- CHA
- PHAB

7.2. Environmental Health Division

Stephanie Zmuda

7.2.1. STS Abandonment Report

- Included in packet

7.2.2. EH Program Updates

- TBD

7.2.3. Additional Information

- TBD

7.3. Nursing Division

Morgan Kocher

7.3.1. Communicable Disease Report

- Any unusual...

7.3.2. Outbreak Updates

- EVALI

7.3.3. Nursing Program Updates

- TBD

7.3.4. Additional Information

- TBD

8.0 EXECUTIVE SESSION [If necessary]

Reason to go into Executive Session: I, _____, make the motion to go into executive session for the following reason: _____.

Non-BOH members requested to attend Executive Session: _____

Motion to ENTER Executive Session at: _____ **p.m. – Roll Call Vote**

Motion by: _____

Seconded by: _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Motion to RETURN FROM Executive Session at: _____ **p.m. – Roll Call Vote**

Motion by: _____ **Seconded by:** _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to RETURN FROM Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Executive Session was terminated, with _____ new motions made by the BOH members.

9.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **April 20, 2020 at 6:00 pm** in the Community Services Building.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

This meeting was adjourned at _____ p.m.