



BOARD OF HEALTH MEETING

AGENDA
April 20, 2020

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

2.1. Introductions and Welcome

2.2. MOTION TO APPROVE: March 16, 2020 Meeting Minutes

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

2.3. MOTION TO APPROVE: April 20, 2020 Agenda

2.3.1. Additions to agenda

- *None*

2.3.2. Deletions to agenda

- *None*

2.3.3. Changes to agenda

- *None*

2.3.4. Addition of Resolutions

- *None*

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.0 FINANCIALS

3.1. MOTION TO: Increase Appropriations

- 3.1.1. Motion to increase appropriations in the amount of \$10,000.00 from the unappropriated monies to the "Purchase Services" line item for payment of CHIP completion.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.2. Motion to increase appropriations in the amount of \$3,150.00 from the unappropriated monies to the “Supplies, Other” line item for Kelly Worstell to purchase diapers and supplies for families.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.3. Motion to establish budget of \$30,182.00 for Fund 8574: COVID-19 Response in the following line item amounts:

- Employee Wages - \$12,699.44
- OPERS Employer Share - \$1,777.92
- Medicare Employer Share - \$142.24
- Worker’s Compensation - \$117.72
- Mileage Reimbursement - \$647.40
- Health District Reimbursement - \$14,737.32
- Communications - Advertising & Printing - \$59.96

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.4. Motion to advance \$10,000.00 from the General Fund to Fund 8574: COVID-19 Response.

Motion by: _____

Second by: _____

Voting Record			
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Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.2. MOTION TO APPROVE: The Monthly Financials as presented

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.0 ACTION ITEMS

4.1. RESOLUTION# 2020-006-ADM: Agreement between Eastman & Smith, LTD., and Morrow County Board of Health. This resolution renews the agreement for Eastman & Smith LTD to provide legal assistance for the BOH in matters related to litigation with Brian Benick.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.2. RESOLUTION# 2020-007-EH: Myers Variance for CEU Requirements. Chris Myers is requesting a variance from OAC 3701-29-03(C)(5) to use the CEU's earned in 2020 toward his 2020 his sewage registration. This has been done for others in the past; however, we have learned that this now requires a BOH variance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.3. RESOLUTION# 2020-008-EH: Walker Variance for Under Driveway Septic Line. Michael Walker is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow him to pass his septic line under his driveway. His septic designer determined that this will allow for the best placement of his septic system.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.4. RESOLUTION# 2020-001-ADM: Amended Resolution to Set the Mileage

Reimbursement Rate. The BOH adopted the Mileage Reimbursement rate for 2020 on January 13, 2020 at \$0.52 per mile, which was in accordance with the current State of Ohio Office of Budget and Management’s mileage reimbursement rates. Effective April 20, 2020, the Office of Budget and Management has set the mileage reimbursement rate at \$0.45 per mile for the remainder of the fourth quarter of their fiscal year. This resolution will amend MCHD’s mileage reimbursement rates to reflect the change adopted by the Office of Budget and Management.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.0 PUBLIC PARTICIPATION

5.1. If you wish to address the Board of Health, please fill out the Public Participation Form located at: <http://www.morrowcountyhealth.org/about-us/board-of-health/> and send to the Morrow County Health District office. The deadline for form submission is the 5:00 pm on the Thursday immediately prior to the scheduled Board meeting.

As of **April 16, 2020, NO ONE** has requested to address the Board at this meeting.

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Health Commissioner

Stephanie Bragg

6.1.1. Emergency Response

- COVID-19 Activities

6.1.2. Agency Updates

- Wage increase vs. bonus proposal
- Please review and sign the Confidentiality and HIPAA policies. These are required for each MCHD person to review and acknowledge annually.
- Look over the Health Commissioner’s performance evaluation forms and determine when the BOH wants to conduct her review.

6.2. Environmental Health Division

6.2.1. STS Abandonment Report

- Included in packet

6.3. Nursing Division

6.3.1. Communicable Disease Report

- Included in packet

7.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **May 18, 2020 at 6:00 pm.** The meeting will be held in person in the Community Services Building if possible. If in-person meetings are still inadvisable, the meeting will be held virtually via Zoom.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

This meeting was adjourned at _____ p.m.