



BOARD OF HEALTH MEETING

AGENDA
May 18, 2020

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

2.1. Introductions and Welcome

2.2. MOTION TO APPROVE: April 20, 2020 Meeting Minutes

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

2.3. MOTION TO APPROVE: May 18, 2020 Agenda

2.3.1. Additions to agenda

- *None*

2.3.2. Deletions to agenda

- *None*

2.3.3. Changes to agenda

- *None*

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.0 FINANCIALS

3.1. MOTION TO: Increase Appropriations

- 3.1.1. Motion to increase appropriations in the amount of \$15,000.00 from the unappropriated monies to the "Employee Wages" line item for the COVID-19 grant.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.2. Motion to increase appropriations in the amount of \$3,000.00 from the unappropriated monies to the “Supplies, Other” line item for Kelly Worstell to purchase supplies for her case load/families.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.3. Motion to increase appropriations in the amount of \$5,000.00 from the unappropriated monies to the “Transfer-Out” line item in order to reimburse the General Fund \$5,000.00 of the \$10,000.00 loan balance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.2. MOTION TO APPROVE: The Monthly Financials as presented

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.3. MOTION TO APPROVE: The 2021 Budget

Motion by: _____ Second by: _____

Voting Record	
Martha Mooney	---

Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.0 ACTION ITEMS

4.1. RESOLUTION# 2020-009-EH: Hines Variance for CEU Requirements. Scott Hines is requesting a variance from OAC 3701-29-03(C)(5) to use the CEU’s earned in 2020 toward his 2020 his sewage registration. This has been done for others before; however, it requires a BOH variance.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.2. RESOLUTION# 2020-010-ADM: Families First Coronavirus Response Act and Emergency Paid Sick Leave Policy. The federal government created a Family and Medical Leave Expansion and an Emergency Paid Sick Leave Act to allow additional paid leave for employees during the COVID-19 pandemic. There is a special condition to this leave that allows for an exemption of healthcare providers and emergency responders. According to this condition, employers who employ health care providers and/or first responders may exclude such employees from the application of the provisions in this Act. As all MCHD employees are seen as emergency responders, we elect to exclude our employees from receiving these additional leave provisions.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.3. MOTION TO APPROVE: Health Department Information System (HDIS) Annual Software Maintenance and Support Agreement with the Baldwin Group (BCI). HDIS is the software system used by the Environmental Health Division for the water and sewer programs. This will allow BCI continue the software maintenance and support for HDIS. The cost will be \$289.57 for the water program, and \$435.18 for the sewage program for a total cost of \$724.75.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	

Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

- 4.4. MOTION TO APPROVE: Hiring of Stephanie Zmuda, RS as Environmental Health Director.** Ms. Zmuda has been serving as the interim Environmental Health Director since the previous director resigned in November 2019. She has experience as both a staff sanitarian and as an EH Director for a different health District.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

- 4.5. MOTION TO APPROVE: Changing the employment status of Rodney Brewer, RS from full-time status to part-time status at 30 hours per week.** Mr. Brewer has requested to reduce his position to part-time status at 30 hours per week.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

- 4.6. MOTION TO APPROVE: Increasing the hours of Victoria Miller, SIT from 24 hours per week to 32 hours per week.** As changes occur in the Environmental Health Division, there has been an adjustment of hours, creating a need to increase Ms. Miller's working hours.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.0 PUBLIC PARTICIPATION

- 5.1. Dr. Laura Chambers-Kersh** has requested to address the Board at this meeting regarding COVID-19 and the ICE detainees at the Morrow County Correctional Facility. (5 minutes)

5.2. **Lynn Tramonte** has requested to address the Board at this meeting regarding COVID-19 at the Morrow County Correctional Facility. (5 minutes)

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Health Commissioner *Stephanie Bragg*

- 6.1.1. Emergency Response**
- COVID-19 Activities

6.2. Environmental Health Division *Stephanie Zmuda*

- 6.2.1. STS Abandonment Report**
- Included in packet
- 6.2.2. EH Program Updates**
- TBD
- 6.2.3. Additional Information**
- TBD

6.3. Nursing Division *Morgan Kocher*

- 6.3.1. Communicable Disease Report**
- Included in packet
- 6.3.2. Nursing Program Updates**
- TBD
- 6.3.3. Additional Information**
- TBD

7.0 EXECUTIVE SESSION [If necessary]

Reason to go into Executive Session: I, _____, make the motion to go into executive session for the following reason: _____.

Non-BOH members requested to attend Executive Session: _____

Motion to ENTER Executive Session at: _____ **p.m. – Roll Call Vote**

Motion by: _____ **Seconded by:** _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Motion to RETURN FROM Executive Session at: _____ p.m. – Roll Call Vote

Motion by: _____

Seconded by: _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to RETURN FROM Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Executive Session was terminated, with _____ new motions made by the BOH members.

8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **June 15, 2020 at 6:00 pm**. The meeting will be held in person in the Community Services Building if possible. If in-person meetings are still inadvisable, the meeting will be held virtually via Zoom.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

This meeting was adjourned at _____ p.m.