



BOARD OF HEALTH MEETING

AGENDA
June 15, 2020

1.0 CONVENTION

- 1.1. Call the meeting to order: _____
- 1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

- 2.1. **Introductions and Welcome**
- 2.2. **MOTION TO APPROVE: May 18, 2020 Meeting Minutes**

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

2.3. MOTION TO APPROVE: June 15, 2020 Agenda

- 2.3.1. Additions to agenda
 - *None*
- 2.3.2. Deletions to agenda
 - *None*
- 2.3.3. Changes to agenda
 - *None*

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.0 FINANCIALS

3.1. MOTION TO: Increase Appropriations

- 3.1.1. Motion to increase appropriations in the amount of \$1,520.93 from the certified monies to the “Computers/Equipment/Furniture” line item for the purchase of a Help Me Grow program computer system.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.2. Motion to Motion to divide the increased appropriations in the amount of \$15,000.00 between the COVID-19 grant and the Contact Tracing grant. These monies were appropriated from the unappropriated monies to the “Employee Wages” line item for the COVID-19 grant during the May 18, 2020 BOH meeting. Before fiscal had the opportunity to transfer the monies, MCHD received the Contact Tracing grant. We would like to request dividing the appropriated monies equally between the two grant funds.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.1.3. Motion to establish budget of \$37,121.00 for Fund 8576: Contact Tracing, in the following line item amounts:

- Employee Wages - \$29,276.00
- OPERS Employer Share - \$4,098.64
- Medicare Employer Share - \$446.36
- Supplies & Materials - \$3,300.00

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.2. MOTION TO APPROVE: The Monthly Financials as presented

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.0 ACTION ITEMS

4.1. RESOLUTION# 2020-011-EH: Backs Variance for Under Driveway Septic Line. Mark and Linda Backs are requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow them to pass their septic line under their driveway. Their septic designer determined that this will allow for the best placement of their septic system.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.2. RESOLUTION# 2020-012-EH: Corzatt Variance for Under Driveway Septic Line. Rob Corzatt is requesting a variance from OAC 3701-29-06 (G)(3)(a) to allow him to pass his septic line under his driveway. His septic designer determined that this will allow for the best placement of his septic system.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.3. RESOLUTION# 2020-013-EH: Camps Enforcement Policy. This policy describes the process and procedures regarding the enforcement of the applicable law and rule for the Camps program of the Environmental Health division.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.4. RESOLUTION# 2020-014-EH: Pools Enforcement Policy. This policy describes the process and procedures regarding the enforcement of the applicable law and rule for the Pools program of the Environmental Health division.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.5. MOTION TO APPROVE: Contract with Franklin County Public Health to Provide Emergency Preparedness Planner Services. We contracted with FCPH last year to provide EPP services for the PHEP grant. Their agency supplies two staff members who work on the various deliverables required of the grant. The funding for this contract is split by the percentages of work done by MCHD vs. FCPH for each deliverable. The total amount that is projected to be paid to FCPH for their services is \$54,723.62 from the PHEP grant. A break-down of cost per deliverable can be found in Attachment B of the proposed contract, which is included in your packet.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.6. MOTION TO APPROVE: Contract with Franklin County Public Health to Provide Tier 2 Epidemiologist Services. This contract is a renewal of the same contract with FCPH from last year to provide Epi 2 services on an as-needed basis. We did not need to use Epi 2 services from FCPH in the last year, as we have been able to handle all issues in-house. Although Stephanie Bragg is qualified to serve as an Epi 2, ODH stipulates that a member of the Triad cannot hold this role.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.7. MOTION TO APPROVE: Changing the employment status of Rodney Brewer, RS from part-time status at 30 hours per week to full-time status at 38 hours per week. Mr. Brewer has requested to return to his original position of full-time status at 38 hours per week.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.8. MOTION TO APPROVE: Creation of a public participation policy for public meetings held by the BOH. Although it is not required to allow public participation at BOH meetings, usually, the BOH allows it. We need a standardized policy for public participation so that it may be applied equitably in various circumstances. For example: how long to allow speakers (usually 5 minutes), how many speakers about the same subject, how many subsequent meetings will a speaker be able to participate, etc. Following discussion by the BOH, any agreed-upon suggestions will be incorporated into a formal policy that will be presented for approval at the July 2020 meeting.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.0 PUBLIC PARTICIPATION

5.1. Danya Contractor has requested to address the Board at this meeting regarding COVID-19 and the ICE detainees at the Morrow County Correctional Facility. (5 minutes)

5.2. Tim Hack has requested to address the Board at this meeting regarding the required presence of homeowners for variances. (5 minutes)

6.0 INFORMATION ITEMS AND COMMENTS - REFER TO ATTACHMENTS

6.1. Environmental Health Division

Stephanie Zmuda

6.1.1. STS Abandonment Report

- Included in packet

6.1.2. EH Program Updates

- Pool Survey in the Fall
- Hidden Lakes meetings

6.2. Nursing Division

Morgan Kocher

6.2.1. Communicable Disease Report

- Included in packet

6.2.2. COVID-19

- National, State, and County numbers/trends
- MCSO COVID-19 Outbreak

6.2.3. Nursing Program Updates

- Clinics reopening
- School Nurse contracts in negotiation while schools decide how they will look next school year.
-

6.3. Health Commissioner

Stephanie Bragg

6.3.1. Emergency Response

- COVID-19 Activities
 - COVID Response Grant
 - Contact Tracing Grant
 - Director of Health, Dr. Amy Acton, resigned her position on 6/11/20
- Fair Update
- Guidance changes
-

6.3.2. Agency Updates

- DAC Meeting is June 23, 2020 at 6:30 pm
-

7.0 EXECUTIVE SESSION [If necessary]

Reason to go into Executive Session: I, _____, make the motion to go into executive session for the following reason: _____.

Non-BOH members requested to attend Executive Session: _____

Motion to ENTER Executive Session at: _____ **p.m. – Roll Call Vote**

Motion by: _____ **Seconded by:** _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Motion to RETURN FROM Executive Session at: _____ **p.m. – Roll Call Vote**

Motion by: _____ **Seconded by:** _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to RETURN FROM Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Executive Session was terminated, with _____ new motions made by the BOH members.

8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **July 20, 2020 at 6:00 pm.** The meeting will be held in person in the Community Services Building if possible. If in-person meetings are still inadvisable, the meeting will be held virtually via Zoom.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

This meeting was adjourned at _____ p.m.