



# BOARD OF HEALTH MEETING

MAY MEETING MINUTES

May 18, 2020

*\*Note: Due to COVID-19, this meeting was held virtually via Zoom Teleconference\**

## Board Members Present

Martha Mooney, DVM  
Holly Trainer, RPH

Shad Gallogly  
Glenn Bragg

Grant Galbraith, MD

## MCHD Personnel Present

Stephanie Bragg  
Stephanie Zmuda

Jill Thompson  
Patti Ray

Morgan Kocher

## Guests Present

Lynn Shinaberry  
Dr. Laura Chambers-Kersh

Pat Davies  
Lynn Tramonte

Scott Hines

*\*Numerous other individuals were in attendance in protest of the Morrow County Correctional Facility. Most were unable to be identified as they used screen names. At one point, there were a total of 98 people present in the virtual meeting room. \**

### 1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:20 p.m.**
- 1.2. A quorum of Board members **was** present (5 of 5)

### 2.0 STANDING AGENDA ITEMS

#### 2.1. Introductions and Welcome

Guests were welcomed.

#### 2.2. MOTION TO APPROVE: April 20, 2020 Minutes

The motion to accept the April 20, 2020 Minutes was made by **Glenn Bragg**, and seconded by **Grant Galbraith**. All Ayes- Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

#### 2.3. MOTION TO APPROVE: May 18, 2020 Agenda

##### 2.3.1. Additions to agenda

- 4.7 Morrow County Fair Board

##### 2.3.2. Deletions to agenda

- None

##### 2.3.3. Changes to agenda

- *Move Public Participation 5.1: Dr. Laura Chambers-Kersh and 5.2: Lynn Tramonte to follow the agenda approval.*

The motion to approve the May 18, 2020 Agenda was made by **Shad Gallogly**, and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

## 5.0 PARTICIPATION

- 5.1. **Dr. Laura Chambers-Kersh** has requested to address the Board at this meeting regarding COVID-19 and the ICE detainees at the Morrow County Correctional Facility. (5 minutes)

Dr. Chambers-Kersh discussed the COVID-19 outbreak in general, and then specifically the outbreak currently occurring in the Morrow County Correctional Facility. She also described how an institutional outbreak can potentially affect the surrounding communities if it is not mitigated.

- 5.2. **Lynn Tramonte** has requested to address the Board at this meeting regarding COVID-19 and the ICE detainees at the Morrow County Correctional Facility. (5 minutes)

Ms. Tramonte further discussed the COVID-19 outbreak at the Morrow County Correctional Facility, specifically how the disease impacts the ICE detainees currently housed at the facility. She discussed the conditions within the facility, and referenced a Judge’s opinion that is a part of an on-going ACLU suit against the Morrow County Sheriff’s Office. Ms. Tramonte also talked about an individual who died from COVID-19. This person had been an ICE detainee housed at the Morrow County Correctional Facility, and had been released. Approximately nine days after his release, he was admitted to a hospital in Southern Ohio, was tested for COVID-19, and died at a later date.

Dr. Mooney, BOH president, thanked both speakers for their participation, and prepared to move forward with the rest of the BOH meeting. Ms. Tramonte then verbalized that she wanted a response from the BOH and the Health Commissioner regarding what would be done about the things she described. More discussion between the Health Commissioner, Ms. Tramonte, and the BOH members ensued. The Health Commissioner made clarifying statements including:

- MCHD has been working with the Sheriff’s Office since before the outbreak began.
- MCHD and the Sheriff’s Office have received, and followed the guidance given from various state agencies regarding the mitigation of the outbreak at the facility.
- MCHD was unaware of the Judge’s opinion regarding the Morrow County Correctional Facility and the ALCU lawsuit.

- The individual who died from COVID-19, was not one of the people who were tested while at the Morrow County Correctional Facility.
- Neither the Health Commissioner, nor the BOH has supervisory or regulatory authority over the Sheriff's Office and Morrow County Correctional Facility.

Following more debate, Dr. Mooney called for the meeting to resume to continue the BOH's regular business.

*\* During both the Financial Portion of the meeting, and the Action Items section, members of the public repeatedly interjected with comments regarding the Morrow County Correctional Facility. Members of the public also had an on-going commentary, including derogatory comments, in the chat feature of Zoom. Due to the continual disruption, the Health Commissioner muted all participants, disallowed participants to unmute themselves, and turned off the chat feature of Zoom. The Health Commissioner then unmuted all of the BOH members and MCHD staff so that they may proceed with the meeting. The Health Commissioner made the announcement to the group that she had muted all participants and turned off the chat, because during a regular in-person meeting, members of the public are not allowed to interrupt the BOH proceedings by interjecting comments, or by talking amongst themselves. The Health Commissioner expressed her frustration regarding a member of the public repeatedly sharing their screen with pictures in protest, as the screen sharing was disrupting the facilitation of the virtual meeting. She then turned off the screen share feature of Zoom as well. \**

### 3.0 FINANCIALS

#### 3.1. MOTION TO: Increase Appropriations

3.1.1. Motion to increase appropriations in the amount of \$15,000.00 from the unappropriated monies to the "Employee Wages" line item for the COVID-19 grant.

The motion to Increase Appropriations was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

3.1.2. Motion to increase appropriations in the amount of \$3,000.00 from the unappropriated monies to the "Supplies, Other" line item for Kelly Worstell to purchase diapers and supplies for families.

The motion to Increase Appropriations was made by **Grant Galbraith**, and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

- 3.1.3. Motion to increase appropriations in the amount of \$5,000.00 from the unappropriated monies to the "Transfer-Out" line item in order to reimburse the General Fund \$5,000.00 of the \$10,000.00 loan balance.

The motion to Increase Appropriations was made by **Shad Gallogly**, and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**3.2. MOTION TO APPROVE: The Monthly Financials as Presented**

The motion to approve the Monthly Financials as presented was made by **Grant Galbraith**, and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**3.3. MOTION TO APPROVE: The 2021 Budget**

The motion to approve the 2021 Budget as presented was made by **Holly Trainer**, and seconded by **Glenn Bragg**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**4.0 ACTION ITEMS**

- 4.1. RESOLUTION# 2020-009-EH: Hines Variance for CEU Requirements.** Scott Hines is requesting a variance from OAC 3701-29-03(C)(5) to use the CEU's earned in 2020 toward his 2020 his sewage registration. This has been done for others before; however, it requires a BOH variance.

The resolution to approve the Hines Variance was made by **Grant Galbraith**, and seconded by **Holly Trainer**. All Ayes, with 1 Abstention – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	A	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**4.2. RESOLUTION# 2020-010-ADM: Families First Coronavirus Response Act and Emergency Paid Sick Leave Policy.** The federal government created a Family and Medical Leave Expansion and an Emergency Paid Sick Leave Act to allow additional paid leave for employees during the COVID-19 pandemic. There is a special condition to this leave that allows for an exemption of healthcare providers and emergency responders. According to this condition, employers who employ health care providers and/or first responders may exclude such employees from the application of the provisions in this Act. As all MCHD employees are seen as emergency responders, we elect to exclude our employees from receiving these additional leave provisions.

The resolution to approve the Families First Coronavirus Response Act and Emergency Paid Sick Leave Policy was made by **Shad Gallogly**, and seconded by **Glenn Bragg**. All Ayes- Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**4.3. MOTION TO APPROVE: Health Department Information System (HDIS) Annual Software Maintenance and Support Agreement with the Baldwin Group (BCI).** HDIS is the software system used by the Environmental Health Division for the water and sewer programs. This will allow BCI continue the software maintenance and support for HDIS. The cost will be \$289.57 for the water program, and \$435.18 for the sewage program for a total cost of \$724.75.

The motion to approve the HDIS Annual Software Agreement was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes - Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**4.4. MOTION TO APPROVE: Hiring of Stephanie Zmuda, RS as Environmental Health Director.** Ms. Zmuda has been serving as the interim Environmental Health Director since the previous director resigned in November 2019. She has experience as both a staff sanitarian and as an EH Director for a different health District.

The motion to approve Hiring of Stephanie Zmuda, RS as Environmental Health Director was made by **Holly Trainer**, and seconded by **Grant Galbraith**.

**3 Ayes, 2 Nays - Motion Carried**

Voting Record			
Martha Mooney		Y	
Shad Gallogly	N	Glenn Bragg	N
Grant Galbraith	Y	Holly Trainer	Y

- 4.5. **MOTION TO APPROVE: Changing the employment status of Rodney Brewer, RS from full-time status to part-time status at 30 hours per week.** Mr. Brewer has requested to reduce his position to part-time status at 30 hours per week. This will be a decrease in hours from 38 to 30 hours per week.

The motion to approve Changing Rodney Brewer’s employment status to 30 hours per week was made by **Holly Trainer**, and seconded by **Grant Galbraith**.

All Ayes, with 2 Abstentions – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	A	Glenn Bragg	A
Grant Galbraith	Y	Holly Trainer	Y

- 4.6. **MOTION TO APPROVE: Increasing the hours of Victoria Miller, SIT from 24 hours per week to 32 hours per week.** Ms. Miller has been quick to learn and take on additional duties as needed. As changes occur in the Environmental Health Division, there has been an adjustment of hours, creating a void to fill. Increasing Ms. Miller’s working hours will offset this void.

The motion to approve Changing Victoria Miller’s employment status to 32 hours per week was made by **Holly Trainer**, and seconded by **Grant Galbraith**.

All Ayes, with 2 Abstentions – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	A	Glenn Bragg	A
Grant Galbraith	Y	Holly Trainer	Y

- 4.7. Discussion Regarding the Morrow County Fair. The Morrow County Fair Board requested that the BOH discuss and provide their opinion on whether the Fair should occur this year. After discussion, the BOH suggested that the Fair Board wait until at least June 1, 2020 before making a decision if possible as the guidance for fairs has not been released as of this time.

## 5.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

### 5.1. Environmental Health Division

*Stephanie Zmuda*

#### 5.1.1. STS Abandonment Report

- Included in packet

#### 5.1.2. EH Program Updates

- Update Re: O&M Enforcement Authority
- SIT progress
- Other

**5.2. Nursing Division**

***Morgan Kocher***

5.2.1. Communicable Disease Report

- Included in packet

5.2.2. Nursing Program Updates

- Clinics reopening
- New RHWP additional funding – applied for an additional funding that will be part of the RHWP grant.

**5.3. Health Commissioner**

***Stephanie Bragg***

5.3.1. Emergency Response

- COVID-19 Activities
  - Contact Tracing Grant

5.3.2. Agency Updates

**6.0 MEETING ADJOURNMENT**

The next regular Board of Health meeting will be held **June 15, 2020 at 6:00 pm**. The meeting will be held in person in the Community Services Building if possible. If in-person meetings are still inadvisable, the meeting will be held virtually via Zoom.

The motion to adjourn this meeting was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	Y
Grant Galbraith	Y	Holly Trainer	Y

**This meeting was adjourned at 8:33 p.m.**

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*Martha Mooney, DVM*  
*President, Board of Health*

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*Date*

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*Stephanie Bragg, RN, BSN, MHA*  
*Secretary to the Board*

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*Date*