



BOARD OF HEALTH MEETING

JULY MEETING MINUTES

July 20, 2020

Board Members Present

Martha Mooney, DVM Shad Gallogly Grant Galbraith, MD
 Holly Trainer, RPH

MCHD Personnel Present

Stephanie Bragg Morgan Kocher Stephanie Zmuda Jill Thompson Lynne Keesey
 Karrie Hursey Rodney Brewer

Guests Present

Tim Hack Norm Miller Jim Jahn

1.0 CONVENTION

- 1.1. Martha Mooney, Board President, called the meeting to order at **6:03 p.m.**
- 1.2. A quorum of Board members **WAS** present (4 of 5)

2.0 STANDING AGENDA ITEMS

2.1. Introductions and Welcome

Guests were welcomed and reminded to sign in. The use of social distancing and masks was asked of all meeting attendees in order to reduce the risk of COVID-19 spread at the meeting.

2.2. MOTION TO APPROVE: June 15, 2020 Minutes

The motion to accept the June 15, 2020 Minutes was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

2.3. MOTION TO APPROVE: July 20,2020 Agenda

2.3.1. Additions to agenda

- *None*

2.3.2. Deletions to agenda

- *None*

2.3.3. Changes to agenda

- *None*

The motion to approve the July 20, 2020 Agenda was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

3.0 FINANCIALS

- 3.1. MOTION TO: Advance Fund 8576 – COVID-19 Contact Tracing \$12,000.00 from Fund 8550 – General Fund.** This advance is in addition to the \$5,000.00 previously advanced from the General Fund to the Contact Tracing Fund. Both of these advances will be repaid from the Contact Tracing Fund to the General Fund after grant funding has become available.

The motion to approve the Fund Advance was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 3.2. MOTION TO APPROVE: The Monthly Financials as Presented**

The motion to approve the Monthly Financials as presented was made by **Grant Galbraith**, and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

4.0 ACTION ITEMS

- 4.1. RESOLUTION# 2020-015-ADM: Public Participation Policy.** This policy incorporates the previous public participation policy that was adopted in 2010, and the public participation section of the BOH by-laws that was adopted in May 2019. This policy provides an updated, and standardized way of allowing participation of the public during Board meetings.

The resolution to approve the Public Participation Policy was made by **Holly Trainer**, and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
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Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.2. **RESOLUTION# 2020-016-ADM: Succession of Authority Policy.** This policy revises and merges the previous succession of authority of the Health Commissioner policy and the use of the Health Commissioner’s signature policy. It specifies who assumes authority in the event that the Health Commissioner is out of the office and unable to be reached.

The resolution to approve the Succession of Authority Policy was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.3. **RESOLUTION# 2020-017-EH: Environmental Health Beach Rules.** This is the **FIRST** of the required three readings of the proposed rules. The **SECOND** reading will take place on August 17, 2020. The **THIRD** and **FINAL** reading will take place on September 21, 2020.

The resolution to approve the First Reading of the Environmental Health Beach Rules was made by **Grant Galbraith**, and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.4. **MOTION TO AMEND: Dress Code Policy.** This motion is to amend the current Dress Code Policy that was adopted in June 2018 to remove the restriction preventing staff from wearing shorts while performing home visits, field work, and inspections. The staff members will still be required follow the policy as to what types of shorts are permitted (length, material type, etc.).

The motion to amend the Dress Code Policy was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes, 1 Nay – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	N	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.5. **MOTION TO APPROVE: Get Vaccinated Ohio Agreement with Union County Public Health.** In order to be a subrecipient of the GVO Grant for FY2021, MCHD must partner

with another agency as the lead. We have partnered with Union County for the past four years for this grant. Partnering does not change the amount of grant funding that is awarded.

The motion to approve the Get Vaccinated Ohio Agreement with Union County Public Health was made by **Holly Trainer**, and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.6. **MOTION TO APPROVE: Memorandum of Agreement with Candlewood Lake Association.** This MOA is for MCHD to conduct the collection and processing of two (2) additional microcystin tests for Candlewood Lake’s beach at their cost.

The motion to approve the Memorandum of Agreement with Candlewood Lake Association was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.7. **MOTION TO APPROVE: Hiring of a Full-Time Registered Nurse.** Cardington-Lincoln Schools contracts with MCHD to provide them a nurse to conduct school nursing activities. This year, Cardington wishes to increase the number of hours that the school nurse spends in the schools. They intend to have Sadie at the school for 38 hours per week. This change means we will need an additional staff nurse who can conduct communicable disease activities and COVID-19 contact tracing. This nurse will eventually be trained to function as an epidemiologist, and will be trained in all other nursing programs.

The motion to approve Hiring a Full-Time Registered Nurse was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

- 4.8. **MOTION TO APPROVE: Entering Hidden Lakes Pool into the Environmental Health Pools Enforcement Program.** The public swimming pool at Hidden Lakes Campground has multiple issues that must be corrected before it is able to reopen. This motion will

allow the Hidden Lakes Pool to be put into the EH enforcement program for swimming pools in order to begin the correction process.

The motion to approve the Entering Hidden Lakes Pool into the EH Pools Enforcement Program was made by **Grant Galbraith**, and seconded by **Holly Trainer**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

4.9. MOTION TO APPROVE: Entering Mount Gilead Village Pool into the Environmental Health Pools Enforcement Program. The public swimming pool at Mount Gilead Village has multiple issues that must be corrected before it is able to reopen. This motion will allow the Mount Gilead Village Pool to be put into the EH enforcement program for swimming pools in order to begin the correction process.

The motion to approve the Entering Mount Gilead Village Pool into the EH Pools Enforcement Program was made by **Holly Trainer**, and seconded by **Grant Galbraith**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

4.10. MOTION WITH MOTION: Decision Regarding Potential Variance. Rodney Brewer, RS will provided the background surrounding a property that requires an alteration to their Sewage Treatment System. The property in question is located at 3100 County Road 170, Cardington, Ohio in Harmony Township. Due to a lot split that occurred prior to adopting our current lot split policy, the property has part of its leach bed on the neighbor’s property. The neighbor will not approve an easement to leave the system as it is. This property owner would either need to add a line to their system, or apply for a variance to shorten their lines by small amount.

The motion to allow the property owner to proceed with a variance application was made by **Holly Trainer**, and seconded by **Shad Gallogly**. All Ayes – Motion Carried

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

5.0 PUBLIC PARTICIPATION

There was no public participation at this meeting.

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division

Stephanie Zmuda

6.1.1. STS Abandonment Report

6.1.2. EH Program Updates

- Food Survey will resume in September
- KOA Camp Licensure – Opened their phase 1 (48 sites), began their project without plans or licensure. This has been resolved now.
- Manufactured Home Park in Johnsville – Has a number of violations. MCHD just does the inspection of the parks, Department of Commerce does the enforcement.
- Cardington Village Pool – Large graphics on the bottom of the pool that were placed without ODH approval. ODH will likely not recommend approval of these. The file is currently with the EH Director at ODH for review.
- SWRLF Distribution
- Hidden Lakes Update – Meetings continue
- Eagle’s Nest violation of Stay at Home order has been filed at the prosecutor’s office

6.2. Nursing and Community Health Division

Morgan Kocher

6.2.1. Communicable Disease Report

6.2.2. COVID-19 Update

- Nationwide – 3,761,000 cases, with 140,000 deaths. Statewide – 76,168 cases, with 3,189 deaths. Morrow County – 136 cases, with 1 death.

6.2.3. Nursing Program Updates

- Clinics are slowly reopening
- Awarded an additional \$69,000 for RHWP special populations clinics.
 - Working with MaryHaven, the Tomorrow Center, and the Amish Community to provide RHWP services to these populations

6.3. Health Commissioner

Stephanie Bragg

6.3.1. DAC Meeting – Held June 23, 2020.

6.3.2. Agency Information

6.3.3. PHAB – still on hold due to pandemic

6.3.4. BOH Bylaws – working on them as Karrie and I are able

6.3.5. Morrow County Fair – Working with the Fair Board on a plan for this year.

7.0 EXECUTIVE SESSION

Reason to go into Executive Session: I, **Shad Gallogly**, make the motion to go into executive session for the following reason: evaluation of a Health District employee.

Non-BOH members requested to attend Executive Session: Stephanie Bragg

Motion to ENTER Executive Session at: 7:55 p.m. – Roll Call Vote

Motion by: Shad Gallogly Seconded by: Holly Trainer

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney		Y	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

Motion to RETURN FROM Executive Session at: 8:57 p.m. – Roll Call Vote

Motion by: Grant Galbraith Seconded by: Holly Trainer

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to RETURN FROM Executive Session.

Voting Record			
Martha Mooney		Y	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

Executive Session was terminated, with no new motions made by the BOH members.

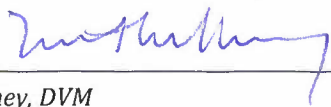
8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be **August 17, 2020, at 6:00 pm.** in the Community Services Building.

The motion to adjourn this meeting was made by **Shad Gallogly**, and seconded by **Holly Trainer**. All Ayes – Motion Carried.

Voting Record			
Martha Mooney		---	
Shad Gallogly	Y	Glenn Bragg	---
Grant Galbraith	Y	Holly Trainer	Y

This meeting was adjourned at 8:58 p.m.



Martha Mooney, DVM
President, Board of Health

8/17/2020
Date



Stephanie Bragg, RN, BSN, MHA
Secretary to the Board

8/17/2020
Date