



BOARD OF HEALTH MEETING

AGENDA
September 21, 2020

1.0 CONVENTION

1.1. Call the meeting to order: _____

1.2. Quorum Present **Yes** **No**

2.0 STANDING AGENDA ITEMS

2.1. Introductions and Welcome

2.2. MOTION TO APPROVE: August 17, 2020 Meeting Minutes

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

2.3. MOTION TO APPROVE: September 21, 2020 Agenda

2.3.1. Additions to agenda

- XXX

2.3.2. Deletions to agenda

- XXX

2.3.3. Changes to agenda

- XXX

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

3.0 FINANCIALS

3.1. MOTION TO APPROVE: The Monthly Financials as presented

Motion by: _____ Second by: _____

Voting Record	
Martha Mooney	---

Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.0 ACTION ITEMS

4.1. RESOLUTION# 2020-017-EH: Environmental Health Beach Rules. This is the **THIRD and FINAL** of the required three readings of the proposed rules. The **FIRST** reading took place on July 20, 2020. The **SECOND** reading took place on August 17, 2020.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

4.2. MOTION TO AMEND: Accrued Leave Policy. The current Accrued Leave Policy allow for staff to carry over a portion of their unused accrued vacation leave each year, if they need to do so. Generally, staff may carry over 2 weeks’ worth of unused vacation leave from one year to the next. Due to the COVID-19 pandemic, staff were discouraged from taking leave for some months so that they were available as needed for emergency response. As a result of this, there are multiple employees who stand to lose unused vacation leave as they will be unable to carry enough of it over to next year. Due to the extenuating circumstances of the pandemic, I would propose that for 2020, the Accrued Leave Policy is amended to allow for an additional two weeks’ worth of vacation be carried over for each employee. This carryover would be only be for this year (2020), and is additional to the amount of leave currently allowed to be carried over as according to the policy.

Motion by: _____ Second by: _____

Voting Record			
Martha Mooney		---	
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

5.0 PUBLIC PARTICIPATION

As of **September 15, 2020, NO ONE** has requested to address the Board at this meeting.

6.0 INFORMATION ITEMS AND COMMENTS – REFER TO ATTACHMENTS

6.1. Environmental Health Division

Stephanie Zmuda

6.1.1. STS Abandonment Report

6.1.2. EH Program Information

- TBD

6.2. Nursing and Community Health Division

Morgan Kocher

6.2.1. Communicable Disease Report

6.2.2. Outbreak Updates

- ...

6.2.3. Nursing Program Information

- ...

6.3. Health Commissioner

Stephanie Bragg

6.3.1. Agency Information

- Unfit for Habitation Policy – Taking to Charlie for approval first
- PHAB – Virtual Site Visit – 2/16/2021 – 2/18/2021
- COVID-19 Update
 - Compliance
 - POD Drill Exercise – October
 - Vaccine
 - Call for Volunteers
- Legal
- Reminder – All BOH Members need 2 hours of Continuing Education each year! Once completed, turn your certificate in to Karrie.

7.0 EXECUTIVE SESSION [If necessary]

Reason to go into Executive Session: I, _____, make the motion to go into executive session for the following reason: _____.

Non-BOH members requested to attend Executive Session: _____

Motion to ENTER Executive Session at: _____ **p.m.** – *Roll Call Vote*

Motion by: _____ **Seconded by:** _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to ENTER Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Motion to RETURN FROM Executive Session at: _____ **p.m.** – *Roll Call Vote*

Motion by: _____

Seconded by: _____

Each BOH member was asked individually by the BOH secretary for an “Aye” or “Nay” vote to RETURN FROM Executive Session.

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

Executive Session was terminated, with _____ new motions made by the BOH members.

8.0 MEETING ADJOURNMENT

The next regular Board of Health meeting will be held **October 19, 2020** at **6:00 pm** in the Community Services Building.

Motion by: _____

Second by: _____

Voting Record			
Martha Mooney			
Shad Gallogly		Glenn Bragg	
Grant Galbraith		Holly Trainer	

This meeting was adjourned at _____ p.m.